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1 Areas of support

1.1 THE IKEA FOUNDATION SWITZERLAND IS INVOLVED IN THE FOLLOWING AREAS:

ARCHITECTURE	Architecture Interior Design Landscape Architecture Urban Development and Land-use Planning
DESIGN	Furniture and Lighting Design Product Design Scenography Textile Design
ARTS AND CRAFTS	Ceramics Jewellery Pottery and Glassware Textiles

1.2 INSTRUMENTS OF SUPPORT

- Scholarships
- Contributions to projects and creations
- Contributions to events and institutions
- Internship at the IKEA headquarters (IoS) in Älmhult

1.3 THE PROJECTS AND FORMATS, WHICH THE IKEA FOUNDATION SWITZERLAND SUPPORTS IN THE ABOVE-MENTIONED AREAS, ARE:

- Competition and prices (are only supported if the competition programme is established by specialists and the products or results are assessed by experts)
- Events, workshops and presentation series (which are explicitly directed at persons in training or offer a platform for the latter)
- Product, collection or creation presentations (at national and international trade fairs for the public)
- Project and creation contributions for prototypes and product developments (only in the fields of design and handicrafts)
- Scholarships (for further training abroad and only at the level of Master's or similar)
- Summer schools, study or seminar trips (exclusively if they are initiated by the students themselves)

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2 NOT supported...:

2.1 THE FOLLOWING PROJECTS OR ACTIVITIES ARE NOT SUPPORTED:

- Architecture models, models for the purpose of town or land-use planning
- Bachelor projects (final papers or dissertations)
- Career change, re-training
- Compiling, acquiring or refurbishing properties, facilities or machinery
- Curating
- Doctoral dissertations and other academic research projects
- Fashion collections
- Furniture projects, interior design
- Individual items, which are planned as a unique item and/or sold
- Practical experience, which is completed during or after a Bachelor course
- Production of series, which are exclusively determined for sale
- Projects at universities of applied sciences such as seminars, conferences, symposia or festivals
- Projects where social or commercial aspects are in the foreground
- Preparation and production of publications and means of communication of any kind
- Retrospectives or projects involved with national heritage protection

The Ikea Foundation Switzerland has no union or association memberships.

2.2 THE FOLLOWING AREAS ARE NOT TAKEN INTO CONSIDERATION:

- Communication and media design, visual design
- Culture and design management
- Dance and theatre
- Fashion design
- Game and interaction design
- Marketing
- Music
- Photography as well as film and video projects
- Painting and visual arts

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3 Information on the content of the applications

The person submitting the appellation must also provide the information stated below in the file, in addition to their CV and a short portfolio.

All applications must show a budget and also information about the amount being requested from the Ikea Foundation Switzerland.

Whether and to which other foundations/institutions an application will be/has been submitted.

The application form (see PDF on the website) must also be completed and enclosed with the application.

3.1 SCHOLARSHIPS

- Duration of further training (number of semesters, timeframes) and final year
- Realistic estimation of the expected living costs (loans, clothing, meals, travel costs, insurance policies, communication costs such as mobile phone and internet, pocket money, etc.)
- Name of the institution and the selected course or specialism
- Estimate of the costs for books and expenditure for school projects, etc.
- Study fees per semester/total costs of the fees to be transferred

3.2 CONTRIBUTIONS TO CREATIONS AND PROJECTS

Applications for the financing of prototypes or applications for contributions to creations and projects must include a financing plan. The latter consists of budgeted expenditure (financial requirement) AND must also show the funding with which these expenses will be covered. In any case, appropriate personal contributions (private funds or the time invested in the project) are expected:

- A list of the source of funding (how the costs incurred are to be covered?)
- Detailed material costs and production costs
- Personal contributions (in hours provided and/or covered with private funds)
- Total costs
- Costs for the planning and administration of the project

3.3 CONTRIBUTIONS FOR EVENTS OR INSTITUTIONS

- Listing of the origin of funding (financing plan, information on any entrance prices, etc.)
- Duration and precise programme of events (schedule)
- Detailed event costs (rent, fees, technology, administrative expenses, costs for communication and marketing, wages, etc.)
- Personal contributions (in hours provided and/or covered with private funds)
- Overall costs of event

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4 Restrictions / Exclusion Criteria

4.1 AGE LIMITS

The primary goal of the Ikea Foundation Switzerland is to promote young talent. For this reason, the Foundation applies the following age limits for applications:

- Scholarships: At the time of application, applicants must not have reached the age of 28.
- Project or work grants: Applicants may submit a request up to seven years after completing their bachelor's degree. In addition, they must not be older than 35 years at the time of application.
- Internship at IKEA headquarters: Applicants must not be older than 32 years at the time of application.
- Events and institutions: No age limit applies to the person submitting the application. However, the event must be aimed at the Foundation's target audience or provide this audience with an opportunity to participate or present their work.

4.2 CONNECTION TO SWITZERLAND

- The Ikea Foundation Switzerland considers applications from Swiss nationals, regardless of their place of residence.
- Foreign nationals must meet at least one of the following requirements:
  – They have been resident in Switzerland for at least three years.
  – They have completed their entire bachelor's degree programme (three years) in Switzerland.

4.3 SCHOLARSHIPS FOR MASTER'S PROGRAMMES

- Scholarship applications must be submitted according to the following schedule: for programmes starting in autumn, the deadline is April 1; for programmes starting in February, the deadline is August 1. Applicants will be informed of the decision within three months after submission. Scholarships are only paid out upon presentation of proof of enrolment.
- Applications submitted during an ongoing semester or for a study year already in progress will not be considered.
- Once a master's programme has started, applicants are no longer eligible to apply for a scholarship for that same programme.

4.4 INTERNSHIPS

- Internships during or after a bachelor's degree are not supported. Support for internships is only considered during or following a master's programme.
- The internship must take place abroad. Internships conducted in Switzerland are not eligible for funding.
- The internship must be limited to a maximum of one year (with a minimum duration of six months).

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4.5 MAXIMUM OF THREE GRANTS

4.5.1 Principle

Individuals, design collectives, and institutions (such as associations or organisations) may receive support up to three times in total.

4.5.2 Exceptions

- Projects in product design: If the project is ongoing, a fourth contribution may be considered, provided that the project is in its final phase before market launch.
- Design platforms or associations: These organisations may receive ongoing support if their mission is to make design, architecture, or craft innovation accessible to a broad audience and if they serve an educational purpose.

4.6 SEMESTERS ABROAD

- Semesters abroad undertaken during a bachelor's degree programme are not eligible for funding.
- To be eligible for funding for a semester abroad, applicants must be enrolled at a Swiss higher education institution and pursuing a master's degree.
- Foreign nationals must meet an additional requirement: at the time of application, they must have been resident in Switzerland for at least three years or have completed their entire bachelor's degree programme (three years) in Switzerland. Supporting documentation must be provided.

4.7 NO RETROACTIVE FUNDING

- Projects or events that have already begun or been completed at the time of application will not be considered. In all cases, applications must be submitted at least four months before the planned start of implementation or execution.