

# Application form

\* = mandatory fields

APPLICATION SUBMISSION DATE (leave blank) \_\_\_\_\_ No. \_\_\_\_\_

FOUNDATION BOARD DECISION (leave blank)

Foundation board meeting of \_\_\_\_\_

Financial contribution from the Ikea Foundation Switzerland  Yes  No

1 \*SECTOR  Architecture  Design  Arts and crafts

## 2 APPLICANT DETAILS

\*Given name \_\_\_\_\_ \*Surname \_\_\_\_\_

Institution name/Collective \_\_\_\_\_

Employee's given name and surname \_\_\_\_\_

\*Address \_\_\_\_\_ \*Post code and town/city \_\_\_\_\_

\*Phone \_\_\_\_\_ \*Email \_\_\_\_\_

\*Birth date/Age \_\_\_\_\_ Civil status \_\_\_\_\_

Languages \_\_\_\_\_ \*Citizenship \_\_\_\_\_

Residing in Switzerland since (or length of stay in Switzerland) \_\_\_\_\_

## 3 \*TYPE OF APPLICATION

Scholarship application (you are entitled to apply only in cases of further education abroad)

Name and address of the college or institute:

\_\_\_\_\_

Planned duration of the study from \_\_\_\_\_ to \_\_\_\_\_

Number of semesters in entire educational programme: \_\_\_\_\_

Application for project or work grant/event

Project title \_\_\_\_\_

Name of the event \_\_\_\_\_

Planned implementation date \_\_\_\_\_

## 4 \*PREVIOUS EDUCATIONAL PROGRAMME(S) OF APPLICANT

Institute \_\_\_\_\_

College \_\_\_\_\_

Location \_\_\_\_\_ Year of completion \_\_\_\_\_

Other educational programme \_\_\_\_\_

School \_\_\_\_\_

Location \_\_\_\_\_ Year of completion \_\_\_\_\_



**PRINCIPLES: ALL APPLICANTS AGREE THAT THEY ARE AWARE OF THE FOLLOWING INFORMATION:**

- 1 Support contributions/scholarships promised by the Ikea Foundation Switzerland must be used exclusively for the project/study mentioned in the application.
- 2 The Ikea Foundation Switzerland expects that the project submitted in the application will be implemented within two years.
- 3 Grants will be paid out only if confirmation of registration from the university/university of applied sciences for the current year of study is provided. Scholarship-holders are also obliged to send the certification for every additional year of study automatically to the office of the Ikea Foundation Switzerland (as a PDF) to trigger the (partial) payment of the scholarship.
- 4 The Ikea Foundation Switzerland expects a final report and images of the project implemented after completion of the projects/scholarship (high resolution JPEGs in a landscape format/Master's dissertation and a PDF copy of the degree for scholarships). The expected length of this report will be notified to the recipient in writing if funding is promised.
- 5 The Ikea Foundation Switzerland expects this final report to be submitted automatically i.e. without an explicit request to do so no later than three months after completion of the project/scholarship/event.
- 6 The Ikea Foundation Switzerland retains the right to publish the projects/scholarships/events it has supported with images and a short description on the Foundation's website. The recipients undertake to document their project/degree course if a promise of funding is made by the Ikea Foundation Switzerland (photographs, plans, renderings, sketches, etc.).
- 7 If a project/degree course supported by the Foundation is interrupted or has to be postponed, our assurances of contributions will lapse unless they are claimed within two years, or can be paid out respectively.
- 8 If a project or degree course is interrupted, the recipients are obliged to notify the reasons for the interruption immediately by e-mail to the Ikea Foundation Switzerland. A scholarship will not be suspended, but the next partial payment will then be agreed with the re-admission/ resumption of the degree course/further training.
- 9 If a degree course is not completed, the (partial) payments made up to that time do not have to be paid back. However, promises of payments which are still outstanding will then lapse at the time the degree course has definitely been discontinued.
- 10 The contribution/support by the Ikea Foundation Switzerland must be shown by the recipients explicitly in all the printed matter, websites and other means of communication (offline as well as digital) by using the logo or name of the Ikea Foundation Switzerland. The logo will be made available to the applicants when funding is promised by the Ikea Foundation Switzerland. The CI/CD regulation must be observed in every case.