

GUIDELINES

1 Areas of support

1.1 THE IKEA FOUNDATION SWITZERLAND IS INVOLVED IN THE FOLLOWING AREAS:

ARCHITECTURE	Architecture Interior Design Landscape Architecture Urban Development and Land-use Planning
DESIGN	Furniture and Lighting Design Product Design Scenography Textile Design
ARTS AND CRAFTS	Ceramics Jewellery Pottery and Glassware Textiles

1.2 INSTRUMENTS OF SUPPORT

- Scholarships
- Contributions to projects and creations
- Contributions to events and institutions

1.3 THE PROJECTS AND FORMATS, WHICH THE IKEA FOUNDATION SWITZERLAND SUPPORTS IN THE ABOVE-MENTIONED AREAS, ARE:

- **Competition and prizes** (are only supported if the competition programme is established by specialists and the products or results are assessed by experts)
- **Events, workshops and presentation series** (which are explicitly directed at persons in training or offer a platform for the latter)
- **Product, collection or creation presentations** (at national and international trade fairs for the public)
- **Project and creation contributions for prototypes and product developments** (only in the fields of design and handicrafts)
- **Scholarships** (for further training abroad and only at the level of Master's or similar)
- **Summer schools, study or seminar trips** (exclusively if they are initiated by the students themselves)

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2 NOT supported...:

2.1 THE FOLLOWING PROJECTS OR ACTIVITIES ARE NOT SUPPORTED:

- Architecture models, models for the purpose of town or land-use planning
- Bachelor projects (final papers or dissertations)
- Career change, re-training
- Compiling, acquiring or refurbishing properties, facilities or machinery
- Curating
- Doctoral dissertations and other academic research projects
- Fashion collections
- Furniture projects, interior design
- Individual items, which are planned as a unique item and/or sold
- Practical experience, which is completed during or after a Bachelor course
- Production of series, which are exclusively determined for sale
- Projects at universities of applied sciences such as seminars, conferences, symposia or festivals
- Projects where social or commercial aspects are in the foreground
- Preparation and production of publications and means of communication of any kind
- Retrospectives or projects involved with national heritage protection

The Ikea Foundation Switzerland has no union or association memberships.

2.2 THE FOLLOWING AREAS ARE NOT TAKEN INTO CONSIDERATION:

- Communication and media design, visual design
- Culture and design management
- Dance and theatre
- Fashion design
- Game and interaction design
- Marketing
- Music
- Photography as well as film and video projects
- Painting and visual arts

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Information on the content of the applications

The person submitting the appellation must also provide the information stated below in the file, in addition to their CV and a short portfolio.

All applications must show a budget and also information about the amount being requested from the Ikea Foundation Switzerland.

Whether and to which other foundations/institutions an application will be/has been submitted.

In each case, the application form (see PDF on the website) must also be completed and enclosed with the application.

3.1 SCHOLARSHIPS

- Duration of further training (number of semesters, timeframes) and final year
- Realistic estimation of the expected living costs (loans, clothing, meals, travel costs, insurance policies, communication costs such as mobile phone and internet, pocket money, etc.)
- Name of the institution and the selected course or specialism
- Estimate of the costs for books and expenditure for school projects, etc.
- Study fees per semester/total costs of the fees to be transferred

3.2 CONTRIBUTIONS TO CREATIONS AND PROJECTS

Applications for the financing of prototypes or applications for contributions to creations and projects must include a financing plan. The latter consists of budgeted expenditure (financial requirement) AND must also show the funding with which these expenses will be covered. In any case, appropriate personal contributions (private funds or the time invested in the project) are expected:

- A list of the source of funding (how the costs incurred are to be covered?)
- Detailed material costs and production costs
- Personal contributions (in hours provided and/or covered with private funds)
- Total costs
- Costs for the planning and administration of the project

3.3 CONTRIBUTIONS FOR EVENTS OR INSTITUTIONS

- Listing of the origin of funding (financing plan, information on any entrance prices, etc.)
- Duration and precise programme of events (schedule)
- Detailed event costs (rent, fees, technology, administrative expenses, costs for communication and marketing, wages, etc.)
- Personal contributions (in hours provided and/or covered with private funds)
- Overall costs of event