

GUIDELINES

1 Areas of support

1.1 THE IKEA FOUNDATION SWITZERLAND IS ACTIVE IN THE FOLLOWING AREAS:

ARCHITECTURE	Architecture Interior design Landscape architecture Urban construction and room planning
DESIGN	Product design Furniture or lighting design Textile design
ARTS AND CRAFTS	Ceramics Jewellery Pottery and glassware Textiles

1.2 INSTRUMENTS OF SUPPORT

Scholarships, project or work grants, grants for events or institutions

1.3 WHAT THE IKEA FOUNDATION SWITZERLAND SUPPORTS IN THE ABOVEMENTIONED AREAS:

- Further education ABROAD at Master's level
- Prototypes and product developments (design and arts and crafts)
- Work grants (design and arts and crafts only)
- Product and collection presentations at public exhibitions (national and international)
- Internships, only following a Master's course abroad
- Competitions (can only be supported if the competition programme is arranged by specialists and the products or results are judged by experts)
- Workshops and courses of lectures (which are targeted explicitly at persons in education)

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2 Areas not promoted

2.1 THE FOLLOWING PROJECTS ARE NOT SUPPORTED:

- Fashion collections
- Bachelor's projects (theses, graduation collections)
- Internships that are completed during or after a Bachelor's programme
- Doctoral theses and other research projects
- Study or seminar trips
- Professional reorientation
- Preparation and creation of publications of any type
- Retrospective projects or projects aimed at the protection of cultural property
- Construction, acquisition or renovation of buildings, equipment and machines
- Projects, in which there is a strong social or commercial focus
- Individual objects that are planned and/or sold as unique items
- Architectural models, models for the purpose of urban or room planning
- College projects such as seminars, conferences, symposia or festivals
- Individual semesters abroad prior to completion of a Master's programme

The Ikea Foundation Switzerland does not possess any club or association memberships.

2.2 THE FOLLOWING AREAS ARE NOT SUPPORTED:

- Fashion design
- Visual design/communication
- Photography
- Media design
- Game design
- Scenography
- Curating
- Culture or design management
- Marketing of design or architectural projects

2.3 THE FOLLOWING ART AREAS ARE NOT CONSIDERED:

- Painting
- Sculpture
- Music
- Theatre
- Film or video
- Dance or visual arts

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3 Budget matrix

Applications must always indicate a budget; the following information provides the applicant with guidance with regard to the content:

3.1 SCHOLARSHIP

- Duration of further education (number of semesters, timeframes)
- Date of planned completion
- Study fees per semester
- Overall costs of the fees to be transferred to the college/institute
- Estimation of additional costs of the study (books, expenses for school projects etc.)
- Expected and realistically estimated living costs (rent, clothing, catering, insurance, communication costs such as mobile telephone, pocket money etc.)
- Travel costs
- Information regarding the amount applied for from the Ikea Foundation Switzerland
- Disclosure of any applications submitted to other foundations

3.2 WORK AND PROJECT GRANTS

Applications for the financing of prototypes or applications for work or project grants must include a financing plan. This consists of budgeted expenses (finance requirement) AND also indicates the funds by which these expenses will be covered. In each case, an appropriate personal contribution (private means or time invested in the project) is also expected:

- Detailed production costs
- Detailed material costs
- Overall costs
- Costs for planning and administration
- List of the source of funds (How will the costs incurred be covered?)
- Personal contributions (in hours and/or using private funds)
- Information regarding the amount applied for from the Ikea Foundation Switzerland
- Information regarding applications made to other foundations

3.3 GRANTS FOR EVENTS OR INSTITUTIONS

- Detailed administrative costs (rent, fees, technology, administrative outlay, costs for communication and marketing, wages etc.)
- Overall costs for the event
- List of the source of funds (finance plan)
- Personal contributions (in hours and /or using private funds)
- Information regarding the amount applied for from the Ikea Foundation Switzerland
- Information regarding applications made to other foundations